



Permit application form or authorization certificate for :

INSTALLATION OF A SWIMMING POOL OR A SPA

Duration : 12 month

Cost : 15 \$

Work site information

Address : _____

Identification of applicant

(If you are not the owner, please provide a power of attorney)

same as work site information

Name : _____ Address : _____

Email _____

Phone number : _____ address : _____

Type of work for the permit

Above ground

inground

Removable

Spa

The request MUST include :

A layout plan or sketch to scale

Size of the pool or Spa : _____

Pool safety (details in additional information):

o Fence (materials, distances from the pool, spacing between posts) _____

o Closing mode (must close automatically and lock location) _____

o Location of operating devices (distance from swimming pool) _____

Who will be performing the work

Owner ou Contractor ↓ (add the required information)

Name of the company : _____

Scheduled start date:

Scheduled end date:

RBQ # : _____

Name of the person in charge: _____

- Estimated cost of the work (labor and materials) : _____ \$

Additional informations

Declaration of owner or applicant

I the undersigned : _____ Date :

DD - MM - YYYY

Declare that the information given is complete and accurate.

If the permit is issued, I will comply with the conditions of this permit as well as with the laws and regulations that may relate to it.

Signature of applicant : _____

Do not forget to attach all the required documents when sending your request.

*Please note that information relative to municipal by-laws is available on the website
<http://www.melbournecanton.ca>*

- * All requests must be completed and paid according to the rates agreed in the regulations on permits and certificates.*
- * The municipal inspector has a period of **thirty (30) days** to issue or refuse the authorization certificate or permit application from the date of receipt of all the documents required by these regulations.*
- * Any refusal must be justified in writing within the same time limit, and in all cases, it must be returned to the applicant along with a copy of the documents joined to the application.*

Any authorization issued by the municipality does not exempt the applicant from ensuring that his project complies with the Environment Quality Act and respecting the conservation and development of wildlife.

This request must be completed, signed and delivered to the municipality either in person or by email address:
inspecteur@melbournecanton.ca

- The cost of the permit must be paid at Town Hall in cash, by check or through your banking institution (except CIBC and Royal Bank).